

Tidmarsh with Sulham Parish Council



DRAFT

Parish Councillors	
Cllr Jonathan Chishick	Cllr Mark Farrington
Cllr Jonathan Pearson	Cllr Sima Elliot
Cllr Bronwyn Wynne	Cllr Jon Dunn

District Councillor
Matt Shakespeare

You are summoned to the Annual General Meeting of Tidmarsh with Sulham Parish Council
to be held at Tidmarsh Village Hall, 1 The Street, Tidmarsh, Reading, Berkshire, RG8 8ES

On Wednesday, 14th May 2025, at 8.00 p.m.

Members of the public and press are welcome to attend.

AGENDA

- 25/15 **Quorum, Notice, & Apologies for Absence**
- 25/16 **Election of Chairperson for 2025-2026**
- 25/17 **Election of Vice Chairperson for 2025-2026**
- 25/18 **Ratification of the appointment of new Clerk & Responsible Financial Officer with effect 1 May 2025**
- 25/19 **Review of representations of local community task groups or bodies and election/re-election of Councillors as Representatives for 2025-2026 to these (AWE, NAG, EAG, Village Hall Committee)**
- 25/20 **Declarations of Interests from Councillors**
- 25/21 **Approval & signing of Parish Council Minutes of the meeting held on 9 April 2025**
- 25/22 **Signing of approved Parish Council Minutes of the meetings of 15 January 2025 & 12 March 2025**
- 25/23 **Confirmation of Documents:**
 - a. Standing Orders Updated February 2025
 - b. Financial Regulations March 2020
- 25/24 **District Councillor's Report**
- 25/25 **Chairman's Report**
 - a. Welcome to new Clerk
- 25/26 **Parish Councillors' Reports**
- 25/27 **Clerk's Report** – (Enclosed - Please read prior to meeting).
- 25/28 **Public forum - 15 minutes permitted, 5 minutes maximum per person.** Members of the public can raise matters of concern during this period.
Please email the Clerk in advance of the meeting (no later than Tuesday, 13th May 2025) to ensure your item is raised.
- 25/29 **Review Tasks & Actions List**
- 25/30 **Planning Applications**
 - a. New planning applications
 - b. Additional planning correspondence, including Decisions by West Berkshire Council.
- 25/31 **Financial matters**
 - a. Annual review & renewal of Council's Insurance Cover with effect 1 June 2025
 - b. Annual review of Council's and/or staff subscriptions to other bodies (SLCC, NALC/BALC/HALC, ICO)
 - c. Annual review of inventory of land and other assets (including buildings & office equipment)
 - d. Review of payments by Direct Debit or Standing Order
 - e. Approval of receipts & payments.
 - f. Approval of budget monitoring report.
 - g. Audit of Annual Accounts for period 1st April 2024 – 31st March 2025 & Preparation of AGAR submission
 - h. Preparation of Annual Return to Charities Commission for Tidmarsh Millennium Green Trust
- 25/32 **Annual review of Parish Council's policies and procedures**
 - a. Code of Conduct 2025 (No changes in content, only contact details)
 - b. Publication Scheme 2025 (Minor changes in content, and updating of contact details)
- 25/33 **Highways and Speeding**
 - a. Update on current initiatives
 - (i) VAS (Vehicle Activated Sign) – update on decision on siting of VAS
 - (ii) Speed Gun
 - (iii) Village White Gate with speed sign
 - b. New ideas/initiatives

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- 25/34 **Community**
a. Flooding updates and concerns
b. Millennium Green
c. Village Green Events
- 25/35 **Approval of proposed Parish Council Meeting dates up to next Annual General Meeting in 2026** (see enclosed)
- 25/36 **Date of the next meeting**
Proposed date: Wednesday, 11th June 2025 at 8p.m.

Issued on 6 May 2025 by Mrs. Wendy Rapley
Parish Clerk