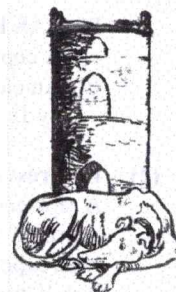


Tidmarsh Millennium Green Trust

Charity No. 1074140



Tidmarsh Millennium Green Trust Minutes of the Management Committee Meeting Held on Wednesday, 9th July 2025 at 7.30p.m. in Tidmarsh Village Hall

Members Present	
Ms. Solvej Biddle (SB)	Chair
Cllr Jon Dunn (JD)	Trust representative (Parish Council is Trustee)
Cllr Mark Farrington (MF)	Trust representative (Parish Council is Trustee)
Cllr Sima Elliot (SE)	Trust representative (Parish Council is Trustee)
Cllr Bronwyn Wynne (BW)	Trust representative (Parish Council is Trustee)
Cllr Jonathan Pearson (JP)	Trust representative (Parish Council is Trustee)
Cllr Jon Chishick (JC)	Trust representative (Parish Council is Trustee)
Mr. Jon Murby (JM)	Groundsman
Members' Apologies for Absence	
None	
In Attendance	
Mrs. Wendy Rapley (WR)	Clerk
Public	None

Agenda Item	Discussion of Item & Decisions	Action on
MC26/11	Quorum, due Notice & Apologies for Absence The meeting was quorate, due notice had been given, and no apologies had been received.	
MC26/12	Declarations of Interest The Members confirmed there were no new Interests to declare; the existing interest of Ms. Biddle in the boundary line issue between Lawrence House and the Green was noted.	
MC26/13	Approval and signature of the Minutes of the Previous Meeting of Wednesday, 14th May 2025 & Signing of the previously approved minutes of 10th January 2024. The minutes from the previous meeting of the TMG Management Committee ("the Committee") of Wednesday, 14 th May 2025 were produced to the Meeting for approval and signature. IT WAS RESOLVED to approve the minutes of 14 th May 2025 as an accurate record, for these to be initialled and signed by the Chair, for the signed set to be published on the Parish Website, and hard copy placed on the Minutes book.	SB/WR
	The Minutes of 10 th January 2024 were produced to the meeting; these had been approved at the meeting of March 2024 but had not been signed; it was proposed these should be signed. IT WAS RESOLVED that the approved minutes of 10 th January 2024 be initialled and signed, for the signed set to be published on the Parish Website, and hard copy placed on the Minutes book.	SB/WR
MC26/14	Review and update on Tasks List (1) Clarification of Southern Boundary to Millennium Green ("Green") An arial photo with GPS co-ordinates showing the boundary line between Lawrence House and the Green was shown to SB by JP; this indicated the boundary ran at the southern end from the straining post at the corner of her property with the A340 along the line of the currently in situ barbed wire fence to the southwestern end of the Green. A draft Boundary Agreement had been included in the meeting pack which could, combined with the arial photograph, be used to formalise agreement on the boundary; SB was receptive to this proposal and asked for a copy to be sent for her and her husband to review. The ownership of the close-boarded fence between Lawrence House and the Green was raised; clarification had been sought from Colin Pawson, a previous Committee member, who confirmed this had been in situ for many years prior to SB taking ownership of Lawrence House, with his belief it had been put in place by the house's previous owner. A discussion was held regarding the potential removal of the existing barbed wire fence. IT WAS RESOLVED the barbed wire fence between Lawrence House and the Green should be removed but for the straining post at the corner of Lawrence House's boundary with the A340 to be retained. Proposed: JP, Seconded: MF	JM

IT WAS RESOLVED that:

- a) A copy of the draft Boundary Agreement be sent to SB for review.
- b) An electronic copy in colour of the aerial photo with GPS co-ordinates be sent to SB and the Clerk by JP.

WR
JP

(2) Progress of repair/replacement of top beam to basket swing

A replacement beam had been sourced, ordered from Playscene at a cost of £172 and paid for following approval by the TMG Trust at its meeting of 11th June 2025, and its arrival in stock was awaited, whereupon JP would collect and fit it with the aim of this being completed, together with a post-installation inspection by RoSPA, to enable the swing to be put back into operation, prior to the Millennium Green event taking place on 24th August 2025.

IT WAS AGREED for JP to chase up Playscene to ascertain when they will have the replacement beam in stock ready for collection and update the Committee as to when he was to collect and fit it.

JP

(3) Progress of Wood Preserving Treatment Works to Play Equipment

JM reported he would carry out wood preservation treatment works to the play equipment within the next 2 weeks; MF offered to assist him with this. However, JP advised it would be necessary for the timber to be filled and repaired before wood preservation treatment, or the filler would not stick.

IT WAS AGREED wood preservation works should be carried out by JM, with assistance from MF if needed and available, but for JM to liaise with JP to ensure that any pieces of play equipment that required filling and repair have those works completed by JP before being treated with wood preserver.

JM/JP

(4) Letter to RoSPA regarding quality of play equipment inspection carried out on 24th April 2025

The Clerk had been in contact with RoSPA setting out the Parish Council's and Committee's concerns over the quality of the inspection carried out on 24th April 2025, particularly with regards to the omission to spot the securing bolts were coming loose on the top beam of the basket swing; subsequently a formal letter had been sent to RoSPA reiterating these points and asking for reimbursement of their fees which had already been paid, as well as a post-installation inspection at nil cost of the top beam replacement works. RoSPA's response was awaited.

IT WAS AGREED for the Clerk to inform the Committee of RoSPA's response once received.

WR

(5) Update on appointing a new play equipment inspection firm

No progress had been made on appointing a new inspection firm, pending the outcome of RoSPA's response to the letter from the Parish Council and Committee and if they were willing to conduct a post-installation inspection at nil cost of the replacement beam works and the quality of such.

IT WAS AGREED this would be considered and progressed once RoSPA's response to the letter from the Parish Council and Committee was known and if they were willing to conduct a post-installation inspection at nil cost of the replacement beam works and the quality of such.

All

(6) Purchase of Spring Flowering Bulbs

A mixture of Spring flowering bulbs would be purchased in September or October, once available, and passed to JM for planting along the bank in front of the Green's fence on the A340 side and running towards the lychgate; it was thought several hundreds of bulbs would be required to provide succession planting and maximise impact.

IT WAS AGREED SE and the Clerk should investigate the cost of sacks of Spring flowering bulbs.

SE/WR

(7) Opening of TMG Trust Bank Account

During the recent internal audit of the Parish Council, the Internal Auditor had strongly recommended a separate bank account be opened for the TMG Trust; the Clerk was due to investigate banking facilities, especially those specialising in charities which offered online banking facilities at nil charges.

IT WAS RESOLVED for the Clerk to investigate options for charity bank accounts and to revert.

WR

(8) Article in Parish Magazine re VE Day celebrations

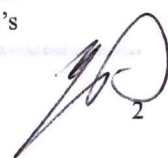
An article had been published in the latest edition of the Parish Magazine regarding the VE Day celebrations which took place on the Millennium Green.

(9) Full waste Bin on Millennium Green

Following the report of the waste bin on the Green being full at the Trust meeting of 11th June 2025, the Clerk had contacted Tactical to verify bin collection frequency and inform them of the bin being full; Tactical had reported bin emptying frequency by their two operatives was every Wednesday, but that due to a new operative being in post, this normal day could be delayed by 24 hours whilst he familiarised himself with his round but it was anticipated normal service would resume within 2 weeks.

MC26/15 Groundsman's Report

JM's report had been included in the meeting papers and was taken as read; the Committee thanked JM for his work on the Green, complimenting him on its excellent appearance. JM drew the Committee's attention to the following items:



(a) **Western Boundary Hedge Layering**

The hedge between the Green and the western boundary had been trimmed and layered by JM in 2024; compliments on the quality of the work were paid by the Committee but JM asked if the hedge should be professionally layered next time.

IT WAS AGREED that the western boundary hedge did not require to be layered again until 2031 or 2032.

(b) **Barn Cottage & Lawrence House Hedge Trimming**

The owners of Barn Cottage had requested that JM trim the hedge between the Green and their property; JM had checked the hedge, and its roots were located on the owners' side of the boundary and thus, any trimming was their responsibility. Notwithstanding this, he had trimmed the side overlooking the Green and would do the same for the overhanging hedge between Lawrence House and the Green provided that, should this necessitate a significant amount of work, the occupants of Barn Cottage and Lawrence House should be recharged for his labour and time.

IT WAS AGREED the occupants of Barn Cottage and Lawrence House should be recharged for JM's labour by the Committee should the trimming of hedges between these properties and the Green take up a significant amount of time and for JM to keep the Committee updated.

JM

(c) **Removal of hedge and trimming debris**

A discussion was held as to the best method for dealing with debris from tree pruning and clearance tasks; burning it was one option but this gave rise to ash being blown towards and into Lawrence House's garden and close to its oil tank which was of concern, and it was not advisable to burn debris further out on the Green due to potentially damaging the Green. Another option mooted by JM was to use the large wild shrub area at the south-western end of the boundary between Lawrence House and the Green as a compost area which would be more environmentally friendly.

IT WAS RESOLVED a compost area should be created by the wild shrub area at the southwestern end of the boundary between Lawrence House and the Green, with debris to be placed there going forwards.

Proposed: JP; Seconded; SE

JM

(d) **Wildflower Meadow**

The wildflower meadow would be cut back in the Autumn using the tractor mower; some weeding was necessary, but this would be carried out in the Spring by JM with assistance from volunteers from the Committee.

A query had been received from Goring's Parish Council as to how the wildflower meadow had been created; it was reported Colin Pawson had been instrumental in putting in place the meadow with this having been achieved around 2015 using pre-seeded wildflower turf.

IT WAS AGREED for JM to undertake weeding of the wildflower meadow in the Spring with assistance from volunteers.

JM

(e) **Treatment of Grass with weed killer**

The grass was to be treated with professional weedkiller once the right conditions for spraying were in force; receipts for the weedkiller would be provided to the Committee for reimbursement.

MC26/16 Other Items for discussion/review

(a) **Ownership clarification of close-boarded fence between Lawrence House and Millennium Green**

This was raised and dealt with at Minute MC26/14(1).

(b) **Clarification of whether wild shrubbery/thicket in southwestern corner of the Green was within the Green's boundary.**

JM confirmed the wild shrubbery/thicket in the southwestern corner of the Green was within the Green's boundary and that he was happy for it to remain there and be maintained.

(c) **Review of the Grounds Maintenance Programme**

The Grounds Maintenance Programme was reviewed with the key following items raised:

- **Laid Hedge:** This was last re-laid in April 2024 and would not be re-done until 2031/2032.
- **Trees around the perimeter of the Green:** These were tagged and historically, had been surveyed every 3 years with the last survey being carried out in October 2021. **IT WAS AGREED** 3-yearly tree surveys were no longer required but that ongoing checks of the trees should be conducted by JM as part of routine maintenance.
- **Benches:** JM had inspected the benches and found many to be "tired" in appearance or covered in algae; he asked if the Council wished to consider replacement. It was suggested one of the benches should be sanded down and treated with wood preservative to ascertain if it looked better thereafter and if so, to apply the same procedure to all other benches with the aim of concluding this by the Millennium Green anniversary event on 24th August 2025. **IT WAS AGREED** that JP, following his offer, would sand one of the benches down and apply wood preservative to it and let the Committee know if this considerably improved its condition prior to rolling out the same procedure on the remaining benches.

JM

JP

- **Litter Bin Millennium Green Contractor:** The contractor for the removal of waste from the litter bin on the Green had changed from WBC to Tactical.
- **Christmas Tree:** The new tree was being frequently watered by various Councillors and was thriving.

MC26/17 Events

(1) Millennium Green 25th Anniversary Event

A celebratory event would be held on the Green on Sunday 24th August 2025 to mark the 25th anniversary of the Green; a communal picnic would take place as well as stalls being on site offering refreshments or raffles, and the new Chairman of WBC, Tony Vickers, is to open the event and re-dedicate the Green. A new committee, the Village Events Planners, had been set up to co-ordinate and organise this event and future ones, with membership comprising of the Village Hall Committee and the Parish Council. Any monies raised from the event would be donated to the TMG Trust. The Chair thanked BW for her commitment and efforts in helping to arrange this special event on the Green.

A Village Hall event would be held in September 2025.

MC26/18 Items for the Next Meeting/New Items

No new or other items for the next Meeting except for updates on Actions recorded in these Minutes.

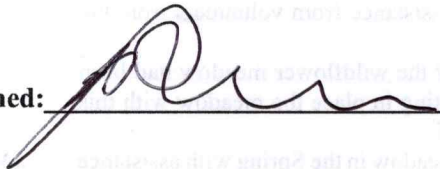
MC26/19 Date of the Next Meeting

The next TMGT Management Committee Meeting would be held on **Wednesday, 24th September 2025 at 19.30p.m.** in Tidmarsh Village Hall, prior to the Parish Council Meeting. N.B. There is no meeting in August.

MC26/20 Close of Meeting

The Meeting closed at 20.15.

Signed: _____



(Chair)

Date: 24th September 2025