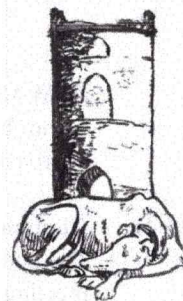


Tidmarsh with Sulham Parish Council



Minutes of the Meeting of the Parish Council of Tidmarsh with Sulham
On Wednesday, 11th June 2025 at 8.30p.m.
held at Tidmarsh Village Hall, The Street, Tidmarsh, Reading, Berkshire. RG8 8ES

Councillors Present	
Cllr Jon Dunn (JD), Chairman	Cllr Sima Elliot (SE)
Cllr Mark Farrington (MF), Vice Chairman	Cllr Bronwyn Wynne (BW)
Cllr Jon Chishick (JC)	Cllr Jonathan Pearson (JP)
In Attendance	
Mrs. Wendy Rapley (WR), Clerk	
1 Member of the Public	
Apologies for Absence	
None	

Agenda Item	Discussion of Item & Decisions	Action on
25/36	Quorum, Notice & Apologies for Absence It was noted a quorum was present and due notice of the Meeting had been served; no apologies had been received from Cllr Shakespeare.	
25/37	Declaration of Interests No new Declaration of Interests were received.	
25/38	Approval & signing of the Minutes of the Council Meeting held on Wednesday, 14th May 2025 The Minutes of the last meeting of 14 th May 2025 were presented; Cllr Pearson requested that under Minute 25/20 reference to his cited representation on EAG be removed as this was erroneous, as he attended the West Berkshire Climate Forum, a body which met but attendance at was voluntary, and to delete his Councillor report regarding WBC's change in bin collection frequency at Minute 25/27 (d) as this was deemed unnecessary. Subject to these amendments being made, IT WAS RESOLVED that the minutes were an otherwise accurate record and for these to be signed by the Chairman.	WR/JD
25/39	Confirmation of Documents An updated Code of Conduct 2025 and Publication Scheme 2025, both of which had been revised only to provide contact details of the new Clerk and in respect of the Publication Scheme to make minor changes in the introduction, were presented to the meeting. IT WAS RESOLVED to approve the updated Code of Conduct 2025 and Publication Scheme 2025 and for these to be sent to the Webmaster for posting to the Parish Council's section of the Parish website.	WR
25/40	District Councillor's Report The Clerk had emailed MS, the DC, further to the last meeting (Minute 25/25) asking him if he was to attend this meeting, to provide a DC's report and requesting him to provide updates on various matters (as set out below); she had not received either apologies for the meeting or a report or updates which could have been read out. The Council expressed concern at the lack of response by MS on updates regarding: - Progress by WBC's Planning Department in reaching a decision over 25/00234/FUL "Erection of agricultural barn and adjacent access track", the application having been made on 3rd February 2025 with a deadline for public consultation having expired on 3rd April 2025. - Clarification from WBC regarding the installed welfare building, the use for which appears to have now changed to being that of an office. - The potential installation of a VAS sign at the junction of Sulham Lane /Mill Lane layby and crossing - Improvements to white lining in local roads - Improvements/repairs to Grips /drainage - A reduction to the current speed limit Mill Lane - The siting of a VAS sign in Tidmarsh, using Member's Bid monies	

IT WAS RESOLVED the Chairman should telephone MS and ask for updates on all items above; should he not be successful, he would approach the Planning Officer at WBC for an update 25/00234/FUL, and approach other members of WBC for updates on the remaining items.

JD

25/41 Chairman's Report

The contents of the report were taken as read; the Chairman reported on his attendance at the recent NAG meeting where it had been reported there had been an increase in ASB instances in our area, particularly in Sulham Woods, although Sulham Estates were taking steps to try and reduce these.

Cllr Chishick thanked the Chairman for his good wishes for his recovery after hospitalisation.

25/42 Councillor Reports

(i) Cllr Wynne (report in meeting pack)

Cllr Wynne drew the Council's attention to the following items:

- 1) **Asian Hornets:** The traps were being dismantled for the season but would be re-set for next year. No sightings had occurred at present.
- 2) **Village Hall Events:** A wine tasting evening was held on 6th June 2025 which was highly successful.
- 3) **Defibrillators:** Further to the last meeting (Minute 25/27c), the type of defibrillator, battery based, had been identified which could be installed at each of the Village Hall, Greyhound and St. Nicholas' Church. Fuller's, owner of the Greyhound, had stated they would pay for the electrical installation of a defibrillator at the pub. Ongoing costs for electrical consumption at each of the Village Hall and Greyhound were likely to be approximately £60p.a. with these to be met by the Village Hall or Council. Any installation at St Nicholas' would be subject to a review by the Rector, Church Wardens and in line with any Church of England restrictions. The warranty period for the defibrillator was 8 years but the lifespan of the batteries was less (replacement likely every 4 years). The Council asked if it assumed responsibility or ownership of the defibrillator(s), whether it would be liable for ongoing charges; Cllr Wynne advised ongoing charges may need to be met by the Council but this would be dependent on the type, level and source of alternative funding she could obtain. She was currently collating defibrillator and battery purchase, ongoing maintenance and consumption costs, as well as drawing together data on funding sources ready to report to the Council and Village Hall respectively. Concern was voiced whether the defibrillators might be subject to vandalism; it was felt vandalism risk would be low if the equipment was installed at the Village Hall and Greyhound.

IT WAS RESOLVED that a full costs and funding streams analysis regarding the installation of defibrillators at the Village Hall, the Greyhound and St Nicholas' should be presented to the next meeting.

BW

(ii) Cllr Pearson

(a) Old Parish Laptop

The old Parish Laptop had been given to Cllr Pearson for him to try and restart it as it was believed there may be useful data and information on; he required the encryption key from IT-QED (laptop's supplier) and had been in contact with them who confirmed they would be willing to supply this to him provided an email authorising the transfer was sent to them from the Clerk. IT-QED also suggested the original Microsoft installation disk, if still in the Clerk's possession, could be passed to Cllr Pearson to help him.

IT WAS RESOLVED the Clerk should send an email to IT-QED authorising them to release encryption key information to Cllr Pearson.

WR

(b) New Owner of Land over which TIDM/4/1 crosses

Cllr Pearson had obtained contact details of the son of Mike Smith (deceased) who owned the land over which PROW TIDM/4/1 crossed; it was felt this would be helpful in trying to resolve the issues of reinstatement of the correct line of TIDM/4/1 due to previous poor maintenance by the landowner of the land on which the PROW crossed. **IT WAS RESOLVED** for the contact details of the son of Mike Smith (deceased) to be passed to the Clerk for reference.

JP

(iii) Cllr Farrington

The chevron signs on the A340 on the approach to Tidmarsh from Theale which had been demolished by a car during the fatal accident which occurred in March 2025 had been reinstated.

It was noticed the 30mph speed signs on both sides of the road on the A340 (the section "The Street") towards Tidmarsh from Pangbourne were covered in heavy vegetation obscuring clear views of the signs.

IT WAS RESOLVED to instruct the Clerk to report the issue of heavy vegetation obscuring clear views of the 30mph signs on the A340 on the entry to Tidmarsh from Pangbourne.

WR



(iv) **Cllr Chishick**

Cllr Chishick reported he had applied to add Cllrs Dunn, Wynne and Farrington to the Lloyds bank mandate; he had subsequently called Lloyds and there was a requirement for all existing signatories to the Mandate (Cllrs Chishick, Elliot and Pearson) to authorise the addition of the new signatories. Both he and Cllr Elliot had signalled their authorisation of the addition but Cllr Pearson had not yet done so.

IT WAS RESOLVED for Cllr Pearson to check the email he would have received from Lloyds and follow the instructions contained therein to authorise the addition of Cllrs Dunn, Wynne and Farrington to the Mandate and confirm to Cllr Chishick when he had done this.

JP

(v) **Cllr Elliot:** Nothing to report.

25/43 **Clerk's Report**

There was no Clerk's report for this meeting; the Council suggested she produce a report to each meeting setting out key activities she had undertaken, and deadlines or deliverables that the Council was to meet.

IT WAS RESOLVED that the Clerk should produce a report to each Council Meeting setting out details of key activities undertaken and deadlines or deliverables that the Council was to meet or fulfil.

WR

25/44 **Public Forum**

There were no issues raised by the member of public.

25/45 **Review of Tasks & Actions List**

(a) **Actions List Arising from Public Forum at Meeting of 14th May 2025**

(i) Update on speed reduction proposals: introduction of 20mph zones and village name signs installation

The Clerk had emailed the Traffic Road Safety team on 31st May 2025, copying in MS, requesting they consider the introduction of 20mph zones on the stretches of road (a) *from* the bridge by Mill Cottage on Mill Lane *to* the junction with the A340 as the 20mph zone initiative would tie in with the new draft Local Transport Plan strategy, and (b) on Tidmarsh Lane *from* its junction with the A340 *as far as* the national speed limit signs, as well as (c) erecting village name signs on Tidmarsh Lane by the current 30mph speed limit sign towards the junction with the A340 and again, on Mill Lane at the boundary between Sulham and Tidmarsh. WBC had replied on 3 June 2025 stating Tidmarsh with Sulham would be considered for a 20mph limit in due course as part of WBC's strategy for implementing more 20mph zones across the district but it was not scheduled for assessment soon; WBC asserted that no part of the A340 would be eligible for a 20mph zone. WBC indicated they would be receptive to erect additional village entrance signs at the proposed locations subject to any site restrictions imposed by verge width and would be happy to add these works to the Traffic and Road Safety Works Programme for 2026 or, if considered a higher priority by the Portfolio Holder, to be carried out sooner and that they would be in contact with an update.

IT WAS RESOLVED to contact Traffic & Road Safety Works team later in the year to remind them about the introduction of the 20mph zone initiatives on Mill Lane and Tidmarsh Lane.

WR

(ii) Update on PROW TIDM/4/1 reinstatement, maintenance and implementation of proposals to improve accessibility on TIDM/4/1

The Clerk reported she had been contacted by Colin Pawson since the last meeting, who advised he had established TIDM/4/1 was now owned by the landowner's (Michael Smith, deceased) widow whose affairs and late landowner's estate were being managed by her son. Mr. Pawson had also advised WBC were following up proposals originally submitted by the PC to WBC for improvements to this PROW (copies of such proposals having been sent to the Clerk for reference and included in this meeting pack) and should expect to be contacted by the Rights of Way Officer (Capital Projects), Alan Coxon. Mr. Coxon had already approached the landowner's son requesting him to carry out remedial works to brambles and undergrowth along the footpath but had informed Mr. Pawson that progressing the improvement proposals would depend on who owned the land in future.

IT WAS RESOLVED the Clerk should contact Mr. Coxon for an update on progress of the proposed reinstatement and improvement works to TIDM/4/1.

WR

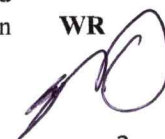
(b) **Review of Main Tasks/Actions List**

The main Actions/Tasks list was reviewed; the following items were flagged:

(i) **Permissive Footpath on land owned by the Copes:** The permissive footpath had been reopened.

(ii) **Siting of VAS sign on A340:** There was no update for this. **IT WAS RESOLVED** the Clerk should contact Highways, cc'ing Cllr Pearson, and ask them to visit the site and meet with Cllr Pearson in order to establish an agreed suitable location for the installation of a VAS sign.

WR



- (iii) **Reinstatement of Chevron signs on A340 on bend northbound to Tidmarsh:** Further to the Clerk reporting to WBC the demolished chevron signs on the left-hand side of the road by the bend on the northbound stretch of the A340 towards Tidmarsh, following the fatal road collision in March 2025, the signs had been reinstated.
- (iv) **Traffic Signs on Mill Lane pointing in wrong direction:** The Clerk had emailed WBC Highways in April 2025 and reported the incorrectly-facing traffic signs; Highways had advised the corrective works had been passed to the Maintenance Team for action, but nothing had been effected to date. **IT WAS RESOLVED** for the Clerk to follow up with Highways. WR
- (v) **Overgrown vegetation covering road sign by Keeper's Cottage:** The Clerk had emailed WBC Highways in April 2025 requesting the overgrown vegetation obscuring the road sign by Keeper's Cottage be cut back; WBC had responded to say the action had been passed to their Maintenance Team for action. **IT WAS RESOLVED** for Cllr Elliot to inspect to see if the vegetation overhanging the road sign by Keeper's Cottage had been cut back and revert to the Clerk. SE
- (vi) **Faded road signs (road narrowing and bend signs) on A340 on northbound stretch just after motorway bridge:** The Clerk had logged this issue on WBC's reporting portal on 6 May 2025; WBC had responded advising they had instructed their contractor to carry out the repair works within 28 days. As of 11th June, replacement signs had not been installed. **IT WAS RESOLVED** for the Clerk to chase Highways about this outstanding matter. WR
- (vii) **Completion of Declaration of Interests forms by Cllrs Dunn & Farrington:** Forms had been completed. They were due to be sent across to WBC for their records.
- (viii) **(25/18) Provision of Grievance, Disciplinary & Expenses policies to new Clerk:** Mrs. Rapley had not been given such policies on her appointment but had located them on the new laptop and was now in receipt of them.
- (ix) **(25/20) EAG activities:** Cllr Pearson had advised the Clerk that he was not a member of the EAG but of the West Berkshire Climate Forum which met on an ad hoc basis.
- (x) **(25/21) Circulation of Disclosure of Interests Guidance:** The Clerk had circulated guidance on disclosure of interests by councillors.
- (xi) **(25/22) Signed Minutes of the Parish Council Meeting held on 9 April 2025:** These had been scanned to the laptop, a copy published on the parish website and the hard copy placed on the minutes book.
- (xii) **(25/23) Signed Minutes of the Parish Council Meetings held on 15th January & 12th March 2025:** These had been scanned to the laptop, copies published on the parish website and the hard copies placed on the minutes book.
- (xiii) **(25/28a) Purchase of new Anti-Virus Software:** This had yet to be purchased. **IT WAS AGREED** for the Clerk to purchase this and update the Council. WR
- (xiv) **(25/28b) Free training courses run by HALC for the Clerk:** The Clerk had not yet investigated free training courses run by HALC relating to local authority and council procedures, financial regulations and administration; these may not be available to her should the outstanding invoice from HALC not be settled.
- (xv) **(25/28c) Dedicated mobile phone for the Clerk:** The Clerk had begun to explore the costs of obtaining a dedicated mobile phone. **IT WAS AGREED** for the Clerk to update the Council on obtaining a dedicated mobile phone which would permit access to the Internet and emails, and associated airtime and data packages, with a budget of £50. WR

25/46 Planning Applications

(i) New Planning Applications & Consultation requests

Three new consultation requests had been received in the period regarding planning applications received by WBC, namely:

- a) **25/01013/CERTE and 25/01014/CERTE:** both of these related to obtaining Certificates of Lawful Development for C3 use for the two properties that had been in use for more than 4 years before 25th April 2024. The Council stated it had no objections to these applications but did flag that the original traffic calculations pertaining to the application 25/00378/FUL (Demolition of The Rancher and the construction of 4no 2 bedroom dwellings) had not included the traffic associated with these two properties and WBC's Highways had already concluded Manor Farm Lane was over capacity in terms of traffic when it had considered previous applications from the Applicant. Consideration was given to reminding WBC that they had previously cited Manor Farm Lane as being at over-capacity and that their previous calculations of traffic had not encompassed vehicles associated with the two bungalows. **IT WAS RESOLVED** that the Council had no objections to 25/01013/CERTE and 25/01014/CERTE.

- b) **25/00843/FULMAJ**: The application had been submitted on 2 April 2025 with a consultation letter having been received of 9 June 2025, and deadline for consultation feedback being 30th June 2025. The application was by Englefield Estate who proposed a variety of works including restoration of a riparian section of the River Pang & creation of wetland within the low-lying, redundant water meadows of the Englefield Estate with the view of enhancing habitats and improving water quality and natural flood management. Kay Lacey (Pang Valley Flood Forum) and James Austin (Sulham and Tidmarsh Flood Warden) were very supportive of the Estate's proposed works and urged the Council to give them its support too. **IT WAS RESOLVED** the Council should submit a supporting statement on the WBC planning portal in respect of 25/00843/FULMAJ and for the Clerk to do this before the consultation expiration deadline.

WR

(ii) **Decisions in the period**

No decisions to report in the period.

25/47

Financial Matters

(a) **Review of & Decision on Cyber Security Cover to be taken out**

Further to the last meeting of 14th May 2025, the Clerk had been asked to enquire if other Parish Councils had cyber security policies and if there was a mandatory requirement to do so; she had approached HALC's advisory team who advised cyber security insurance cover was not mandatory and the Council should consider taking out such cover against the background of cost effectiveness, in the light of increasing insurance premiums, and risk management. Given HALC's advice and the fact the risk to the Council of a cyber security attack being minimal, **IT WAS RESOLVED** a cyber security policy should not be purchased at present.

(b) **Review & approval of updated Asset Register**

The Asset Register had not yet been updated to include the new parish laptop and the Coronation Bench in Sulham, their purchase costs and insurance values, and a new column to reflect the values and Assets as at this year; this was to be completed as part of the preparation for the internal audit and a finalised one would be circulated in due course.

A discussion was held as to when the new parish laptop had been purchased; it was believed this had been obtained in or around June 2023 at a cost of c.£500 but it was thought Andrew Madden, who had been a councillor at that time had led the process and it was suggested he be contacted for more information.

IT WAS RESOLVED contact should be made to Andrew Madden to find out more regarding the new parish laptop obtained in 2023 and subsequently, for the updated Asset Register to be circulated to the Councillors and submitted to the next meeting for formal approval.

WR/JC

(c) **Review of & approval to Receipts and Payments including invoices**

For June 2025 meeting - Income & Expenditure & Bank Reconciliation						
Amounts received						
Date	Description		Payment Method	Ref	Total amount	Date Received at Bank
09/05/2025	Lloyds Bank Interest (Gross) Community Instant Access Acct		Credit	Acct No. 07230570	£22.24	09/05/2025
			Total receipts		£22.24	
Payments						
Invoice Date	Description	Invoice #	Payment Method	Ref	Total amount	Date Paid/Cleared at Bank
11/04/2025	Lloyds Bank charges (Period 10/03/2025 - 09/04/2025)	454278867	Debit	Acct no. 00372930	£4.25	19/05/2025
12/05/2025	Lloyds Bank charges (Period 10/04/2025 - 09/05/2025)	456696171	Debit	Acct no. 00372930	£4.25	
26/05/2025	Tactical Facilities Management - Monthly Bin Collections	SI-3603	BACS	Waste May 2025	£71.45	
			Subtotal		£79.95	
Other Payments						
28/06/2025	Clerk's salary - Wendy Rapley	Month 03	BACS	June Salary	£408.80	

28/06/2025	Clerk's Office Allowance - Wendy Rapley	Month 03	BACS	June Salary	£26.00	
			Total payments		£514.75	

The Council reviewed the Receipts & Payments summary. **IT WAS RESOLVED** to note the receipts and approve the payments shown.

Further to the last meeting (Minute 25/28e), HALC had been issued with a letter setting out the Council's view that it should not be charged for the alleged "no-show" for training to have been undertaken by Cllr Farrington and requesting a cancellation of Invoice no. 7086 (£144) or for it to be applied against another training course for a councillor, if the Council agreed to pay the amount; BALC had responded, stating it was not prepared to waive the charge, that this should still be paid, and that until such time as it was settled, the Council would not be able to attend any further courses. The Clerk advised she regularly sought advice from HALC in relation to Clerk and governance matters and found them to be an invaluable resource; Cllr Chishick confirmed that membership subscription fees had been paid for this financial year but a query was raised as to what such membership fees covered.

IT WAS RESOLVED not to pay invoice 7086 of £144.

(d) Budget vs Actuals Monitoring Report for Period ending 31st May 2025

The Monitoring report was presented; Cllr Chishick drew the Council's attention to the fact the first instalment of the Precept had been received, 2 months' of bank charges had been levied by Lloyds, with payments made of 2 months' of Clerks' salary and Home Allowances; £108 to Cloud Next for website and email hosting; reimbursement to Cllr Elliot for refreshments purchased for the APA; £330 to Jon Murby for Millennium Green's maintenance; £123.78 to BALC for membership fees; £96 to RoSPA for the playground inspection; and £65 to Tactical for waste and dog bin collections.

IT WAS RESOLVED to approve the Budget vs Actuals Monitoring report for the period ending 31st May 2025. **Proposed: JC, Seconded: BW.**

(e) AGAR for YE 31st March 2025

(i) Approval to appointment of Internal Auditor

It was proposed to appoint Claire Connell as Internal Auditor, this being a statutory requirement, at a fee of £170 (no VAT) under the terms of her Engagement Letter, such appointment to last for 1 year, and for her to carry out an internal audit as part of the AGAR process for the financial year ending 31st March 2025.

IT WAS RESOLVED to approve the appointment of Claire Connell as Internal Auditor at a fee of £170 (no VAT) under the terms of her Engagement Letter, such appointment to last for 1 year, and for her to carry out an internal audit as part of the AGAR process for the financial year ending 31st March 2025.

PROPOSED: JC; SECONDER: JP.

IT WAS RESOLVED for the Clerk to notify Ms. Connell of her appointment and to update the Council regarding progress of the internal audit.

WR

(ii) AGAR process

Further to the last meeting and agreement (Minute 25/28g), the Clerk had circulated details of the process and timetable for the completion of the AGAR for the financial year ending 31st March 2025 which she had obtained during discussions with PKF Littlejohn, the external auditor. The key documents and submission deadlines were:

- **AGAR Form 3** comprising an Annual Internal Audit Report to be completed and signed by the internal auditor; an Annual Governance Statement, and Accounting Statements for 2024/2025, all three of which required to be completed, approved, signed and published by 30th June 2025.
- **Explanation of Variances Form** to be completed, approved and published by 30th June 2025.
- **Bank Reconciliation Form** to be completed, approved and published by 30th June 2025.
- **Form 16 "Notice regarding Exercise of Public Rights relating to Annual Accounts"** to be completed, approved and published by 30th June 2025.
- **Form 19 "Confirmation of the Dates of the Period for the Exercise of Public Rights"** to be completed, approved and sent to PKF by 30th June 2025, together with a copy of the AGAR, Variances and Bank Reconciliation forms.

(iii) PAYE

The Clerk flagged the need to rectify the issue of PAYE whereby the previous Clerk had not been able to submit Employer's Summary statements to HMRC due to logon information having been lost and the belief the Council did not have an Employer's PAYE reference; the previous Clerk had tried unsuccessfully to get the account reinstated but the HMRC had not responded to her latest letter of January 2025. In terms of

Employers' NI, for the tax year ended 31st March 2025, the salary paid to the then Clerk was below the threshold for paying NI; however, the threshold level for paying Employer's NI had been reduced as of 1st April 2025 and thus, the Council would need to be mindful of any required payments should the Clerk's salary increase in line with Local Government pay deals or as a result of any overtime paid.

IT WAS RESOLVED that the Clerk should investigate how best to reinstate the PAYE system with HMRC and revert to the Council with an update.

WR

(iv) **VAT**

There had been a loss of logon information for the account enabling the Council to submit online VAT reclaims; the Clerk had collated all invoices pertaining to the financial year 2024-2025 which included VAT with a view to reclaiming this. She had been advised by the incoming Internal Auditor that HMRC would accept paper claims for VAT and she was aiming to make a claim as well as make contact with the HMRC regarding the VAT account in the next couple of months, once the AGAR process had been concluded.

IT WAS RESOLVED for the Clerk to update the Council on progress of submitting a VAT claim for the year ending 31st March 2025 and a claim to encompass previous invoices pertaining to the years 2022-2024.

WR

(v) **Approval of Overtime Request by Clerk**

The Clerk was requested to leave the Hall. The Council discussed the Clerk's request for payment of overtime; she had submitted a timesheet for May 2025 which showed she had worked 110 hours in the month, 82 hours over her contracted hours of 28 per month and asked if the Council would be minded to pay overtime for half of the additional hours given that she was cognisant some of the hours would be down to her learning and "getting up to speed". The Council recognised the hard work and efforts Mrs. Rapley had put in since joining the Council with effect from 1 May 2025, especially in sourcing an Internal Auditor and getting the AGAR process on track.

IT WAS RESOLVED the Council would pay 41 hours of overtime at £14.60 per hour to the Clerk, equating to £598.60 in total. **Proposed: JC, Seconded: SE.**

The Clerk was asked to return to the Hall and she was thanked for her hard work and efforts since she joined and informed that an overtime payment of £598.60 had been approved and would be expedited shortly; Mrs. Rapley thanked the Council for their compliments and overtime payment.

25/47(f) Preparation of Annual Return to Charity Commission in respect of Tidmarsh Millennium Green Trust

The Clerk had checked when the last return had been submitted to the Charity Commission, reporting this had been made in respect of the financial year ending 31st March 2022; the Clerk was due to contact the Charity Commission to understand how best to reinstate its account with the Commission and to ensure that the missing Annual Returns for the years ending 31st March 2023 and 31st March 2024 were submitted as quickly as possible and to submit a return for the year ending 31st March 2025 by the deadline of 31st January 2026.

IT WAS RESOLVED for the Clerk to investigate how to reinstate the Council's account with the Charity Commission, and prepare and submit Annual Returns for the years ending 31st March 2023 and 31st March 2024 were submitted as quickly as possible, and update the Council on progress.

WR

25/48 Highways & Speeding

(a) **Update on current/new initiatives**

- (i) **Speed Gun/Mobile Speed Camera:** A discussion was held regarding an approach to be made to the local police with a view to asking them to operate a mobile speed camera or implementing the use of a speed gun in Tidmarsh to monitor and deter drivers who were speeding through the village. An alternative to these would be to acquire auto speed watch equipment.

IT WAS RESOLVED for options to be discussed with the local police regarding the installation and operation of a temporary mobile speed camera or speed gun in the village.

(b) **New Ideas/Initiatives:** No new ones.

25/49 Community

(a) **Flooding updates & Concerns**

- (i) **Englefield Estate Planning Application:** An application had been made by Englefield Estate to conduct works associated with the River Pang; this had been discussed under Planning Applications.
- (ii) **Drainage – issues of restoration of ditch for the stream to alleviate flood risk on Mill Lane:** Cllr Farrington raised the issue of restoration of the ditch to alleviate flood risk on Mill Lane; he had asked James Austin, Flood Warden, for an update on progress of this with the landowner but had been informed progress had stalled due to the potential sale of fields by the landowner. **IT WAS**

WR

RESOLVED to ask James Austin to attend the next meeting of the Parish Council to provide an update on all flood-prevention related issues.

(b) **Tidmarsh Millennium Green:** No new items

(c) **Village Green Events**

An event is to take place on the Tidmarsh Millennium Green on 24th August 2025 which would be a celebration of the Green's 25th anniversary; the Village Hall would put on various stalls and provide refreshments and it was hoped the Greyhound would run a pop-up bar on the Green. Cllr Wynne asked if anyone knew of a band or singer that could be engaged to provide entertainment.

25/50 Proposed Dates for Parish Council and TMG Meetings from September 2025 to May 2026

Proposed dates for Parish Council and TMG meetings from September 2025 to May 2026 were presented.

IT WAS RESOLVED to approve the following meeting dates:

Dates for remainder of 2025 from September onwards	TMG Mgt Meeting Starting at 7.30pm	TMG Trust Meeting Starting at 7.30p.m.	PC Meeting Starting at 8p.m.
Wednesday, 15 th October 2025	-	Annual Meeting of Trustee	Full Council
Wednesday, 12 th November 2025	Yes	-	Full Council
Wednesday, 10 th December 2025	-	-	Full Council
2026 dates			
Wednesday, 14 th January 2026	Yes	-	Full Council
Wednesday, 11 th February 2026	-	Yes – Ordinary Meeting	Full Council
Wednesday, 11 th March 2026	Yes	-	Full Council
Wednesday, 1 st April 2026*	8pm Annual Parish Assembly (Setup takes longer!)		
Wednesday, 8 th April 2026	-	-	Full Council
Wednesday, 13 th May 2026	Yes	-	Annual Meeting & Full Council

25/51 Date of next meeting

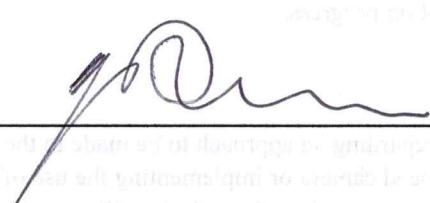
The next meeting of the Parish Council would take place on Wednesday, 9th July 2025 at 8p.m. in the Village Hall, preceded by the Tidmarsh Millennium Green Management Committee meeting at 7.30p.m.

25/52 Extraordinary Meeting to Approve AGAR – proposed date

A date for an extraordinary meeting to approve the AGAR and ancillary documents was proposed for Thursday, 26th June 2025 at 8pm; Cllrs Chishick, Farrington, Wynne and Pearson confirmed they would attend with Cllrs Elliot and Dunn tendering apologies due to holiday.

IT WAS RESOLVED to hold an extraordinary meeting to approve the AGAR and ancillary documents on Thursday, 26th June 2025 at 8pm.

The meeting closed at 10.25.

Signed:  (Chairman)

Date: 9 July 2025