

# **Tidmarsh with Sulham Parish Council**

Minutes of the annual meeting of Tidmarsh with Sulham Parish Council, on Wednesday 16<sup>th</sup> May, 2018 held at the Village Hall

## **Present:**

Councillor Mike Broun  
Councillor Colin Pawson  
Councillor Steve Webb  
Councillor Sima Elliot  
Councillor John Haggarty  
Councillor Jonathan Pearson

## **In attendance:**

Sarah Bosley (clerk)  
Jon Chishick  
District Cllr Tim Metcalfe

### **1. Election of chairman**

Proposed by Cllr Pawson and seconded by Cllr Elliot. It was resolved that Cllr Pearson be elected as chairman. He signed the declaration of office documents and thanked Cllr Broun for his years as chairman.

### **2. Election of vice-chair**

Proposed by Cllr Elliot and seconded by Cllr Haggarty. It was resolved that Cllr Webb be elected as vice-chairman. He signed the declaration of office documents.

### **3. Election of working parties and their chairmen and acceptance of terms of reference**

Proposed by Cllr Webb and seconded by Cllr Elliot. It was resolved that Cllr Pawson be elected as chairman of the planning working group.

### **4. Accepted apologies**

None

### **5. Declarations of Members' Interests for this meeting**

None

### **6. Minutes from the previous meeting**

The minutes of the meeting held on Wednesday, 21<sup>st</sup> March, 2018 were agreed as a correct record and signed by the chairman.

## 7. Matters arising from the minutes

Item 94: The clerk was asked to chase WBC for an update.

Item 99: Cllr Webb noted that taxes and fees weren't taken into account when he was given a cheque for the web-hosting payment he had made at the last meeting. An additional cheque for the remaining amount will be issued to him later tonight.

## 8. District councillor update

District Cllr Metcalfe gave the following updates during the annual parish assembly which had been held immediately before the annual meeting:

- It will be the last time Cllr Metcalfe updates the council at an annual assembly as Tidmarsh will not be part of Purley ward after the elections next May. Tidmarsh with Sulham will join a one councillor Pangbourne ward and Purley will increase to a three-councillor ward. The number of councillors is dropping from 52 to 43.
- Planning: It has been an interesting but frustrating time in planning. It is very policy driven but some of the policies are not conducive with what residents want to see, as happened with Green Gables, and the district council needs to address that.
- Padworth has been a frustrating planning issue. It is hoped it will be decided at the next Eastern Area Planning Committee meeting. Expecting to be able to take waste there and extend the opening hours.
- Green bins – charges will be brought in. It will be an opt-in system and people will be given a sticker for their bins. Expected to come into force at the end of the summer.
- Adventure Dolphin: The charity will now make an attempt to run the Dolphin Centre as it was going to close this month. The whole workings of the centre will be taken over by the charity and they hope to make a real go of it. There are one or two issues still to iron out with the way the lease will operate.
- Parish councillors discussed the district council borrowing from government. Cllr Metcalfe said it appeared to be working very well and the district council was always scrutinising its assets very well.
- A parishioner noted that a 'slow' had been painted on the road in Sulham Lane but it has been painted after the bend as you go into the straight and not before as one would expect.

## 9. Planning

### Planning applications:

| Application number | Location                      | Description                                                  | Decision      |
|--------------------|-------------------------------|--------------------------------------------------------------|---------------|
| 18/00935/COND 2    | Tidmarsh House, Tidmarsh Lane | Approval of details reserved by condition 6 of 17/02413/LBC2 | No objections |

**Planning decisions:**

| <b>Application number</b> | <b>Location</b>                        | <b>Description</b>                                 | <b>Decision</b> |
|---------------------------|----------------------------------------|----------------------------------------------------|-----------------|
| 18/00706/FUL              | Land adjacent to D W Lusted, Mill Lane | Creation of an internal private access to dwelling | Approved        |
| 18/00225/PACO U           | Unit 1, South of The Rancher           | Change of use from B1c to C3 dwelling house        | Refused         |
| 18/00151/PACO U           | Unit 2, South of The Rancher           | Change of use from B1c to C3                       | Refused         |

Cllr Pawson noted that there was no update on the DW Lusted application, but he noted that he didn't know why a planning permission would have been needed anyway.

Green Gables: Cllr Pawson noted that the Green Gables appeal was dismissed. The findings were circulated, and he noted that it was very unfortunate that the views of the parish council and local residents were not listened to.

A parishioner noted that he had seen developments in the fields at The Rancher. A trench has been dug down the hill and it looks like a toilet/shower block has also been installed. He voiced concerns about this becoming a 'habitation'. He reiterated that he didn't believe anything wrong had been done but he wanted the parish council to be aware of it in case a slow accumulation of buildings occurs. Proposed by Cllr Webb and seconded by Cllr Pearson. It was resolved that the clerk check if it is within the AONB and whether what is happening there is allowed by WBC.

**10. GDPR update – including employing the services of a DPO**

The clerk updated councillors on a recent BALC-organised course she attended regarding GDPR. Although the legislation has now been amended BALC are still offering a DPO service, which the clerk asked the councillors if they would like to take up, at a cost of £40 per year, plus mileage. Proposed by Cllr Webb and seconded by Cllr Pawson. It was resolved to take up the option of the BALC DPO.

**11. PVFF regular donation decision**

Proposed by Cllr Broun and seconded by Cllr Webb. It was resolved that the council would like to ring-fence £100 per year to be given to the Pang Valley Flood Forum to support the flood relief work they undertake in the parish.

**12. Neighbourhood Plan – decision on way to proceed**

A discussion to take place on whether to go forward with the Neighbourhood Plan. It was resolved that Cllr Pearson would contact other parishes of a similar size to ask why they were doing them. A

final decision will then be made at a later meeting. Cllr Pawson to clarify about the strategic gap with Tim Metcalfe.

### **13. Highways and footpaths**

An Argos lorry was stuck under a tree on Mill Lane tonight and its roof was ripped off. It was close to Peat Pits Wood, which is maintained by the Forestry Commission. The council will write to them to ask them to look at all the trees they are responsible for adjacent to the highway and ensure they are safe.

Proposed by Cllr Elliot and seconded by Cllr Webb. It was resolved that the clerk contacts WBC to ask if a 'slow' can be painted on either side of the bend at Moor Copse and if the 'slow' on Mill Lane bridge can be repainted. The clerk was asked to enquire why some road markings are repainted and others aren't.

It was also noted that several trees are encroaching on the highway and blocking road signs along Mill Lane, particularly near the bridge.

Cllr Pearson also noted that there were a lot of people involved in the Gigaclear work in the end and although generally it was left tidy, some things were left at some spots. There are concerns what will happen now when the next works begin. Mill Lane has yet to be completed and there are concerns the diversion will be down Sulham Lane, which the council does not feel is appropriate. The clerk was asked to contact WBC to enquire about another diversion higher up the hill and then close Sulham Lane to through traffic.

### **14. Environmental Matters**

Cllr Haggarty had previously sent an email to councillors highlighting fly-tipping last week. On Monday a member of staff from Veolia did visit the site and Cllr Haggarty was able to hand over the identifying documentation found in the rubbish.

### **15. Pangbourne and District Neighbourhood Action Group**

Cllr Haggarty noted that the last NAG meeting was in March and the next one will be in July. A member of Thames Valley Police came along and gave detailed crime figures. They are very low for this area, although Purley does have quite a few reports of anti-social behaviour and vandalism. He noted that he is struggling to make the meetings so will be standing down as chairman in July and doesn't think any representative really needs to attend unless the parish specifically wants to bring something up. Cllr Elliot asked him to ensure we are still given the minutes though.

### **16. Audit – approve internal auditor**

Proposed by Cllr Pawson and seconded by Cllr Webb. It was resolved that the council agrees to the internal audit being carried out by David Weller again this year. The clerk will display the elector's rights notice during the designated dates.

### **17. Agree and sign section 1, Annual Governance Statement, of the audit forms**

Proposed by Cllr Webb and seconded by Cllr Elliot. It was resolved to accept and sign section 1, Annual Governance Statement, of the 2017-18 audit.

### **18. Agree and sign section 2, Accounting Statements, of the audit forms**

Proposed by Cllr Elliot and seconded by Cllr Webb. It was resolved to accept and sign section 2, Accounting Statements, of the 2017-18 audit.

### **19. Approve Code of Conduct/Assets Register/Risk Assessment**

Proposed by Cllr Pearson and seconded by Cllr Webb. It was resolved that the council accepts the Code of Conduct, Assets Register and Risk Assessment without any changes.

### **20. Financial matters**

The clerk was also asked to look into a time deposit with Lloyds as the council does have a large reserve at present.

Proposed by Cllr Broun and seconded by Cllr Pawson. It was resolved to make the following payments:

| <b>Payee</b>          | <b>Description</b>                               | <b>Total amount</b> | <b>VAT</b> |
|-----------------------|--------------------------------------------------|---------------------|------------|
| Steve Webb            | Reimbursement for web hosting VAT and fees (520) | £11.36              | £5.99      |
| Brian Murby           | Millennium Green upkeep (521)                    | £280                | £0         |
| Tidmarsh Village Hall | Hall hire 2018 (522)                             | £90                 | £0         |
| Tidmarsh Village Hall | Hall hire 2017 (523)                             | £90                 | £0         |
| IT QED Ltd            | Laptop (524)                                     | £918.80             | £153.13    |
| Zurich Municipal      | Annual insurance (525)                           | £502.24             | £0         |
| ROSPA                 | Annual playground inspection (526)               | £79.80              | £13.30     |
| BALC                  | Annual subs (527)                                | £140.64             | £23.44     |
| Cheque number 528     | PC administration                                | £272                | £0         |
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## **21. Clerk's Report**

The clerk circulated a letter from Action for Pangbourne Toilets, which thanked the council for their donation and explained their reasoning behind not making the toilets paid entry.

## **22. Close of meeting**

The chairman closed the meeting at 10.10pm. The next meeting is on August 1st, 2018.

**Date**

**Signed**